



EMPLOYMENT OPPORTUNITY

CLASSIFICATION: **INVESTIGATOR**
Permanent Full-Time

024-XXX-8610-XXX

LOCATION: **Stockton District Office**
Sacramento District Office
San Jose District Office
Santa Rosa District Office
Concord Bay Area Enforcement Office
Redding District Office

1 position
2 positions
3 positions
4 positions
7 positions
1 position

SALARY: **\$3902 - \$6194**

DUTIES: Under the direction of a Supervising Investigator, incumbents: conduct licensing and enforcement investigations which may include interpreting rules, regulations and procedures and advising applicants; conduct investigations of criminal and administrative violations and undercover investigations in a wide variety of settings; interview witnesses; prepare detailed reports; recommend approval or denial of applications; make physical arrests; testify in criminal and administrative hearings and appear as an expert witness; assist higher level investigators in the more difficult investigations; develop techniques, methods and skills required in conducting civil, narcotic, and criminal investigations; gather and analyze facts and process and present evidence; maintain liaison with local law enforcement agencies; participate effectively in surveillance investigations and interviews; exercise good judgment; follow oral and written instructions; communicate effectively and prepare clear and concise reports; deal effectively with co-workers, and problems tactfully; establish and maintain effective working relationships with Federal, State and local law enforcement and district/city attorney agencies; assume full responsibilities of a law enforcement officer; and other duties as required.

WHO MAY APPLY: Current State employees in this classification or lateral transfers from an equivalent classification, former State employees who can reinstate into this classification, or persons who are on a current employment list for this classification are eligible to apply. **All appointments are subject to SROA/Surplus/Reemployment provisions. Applicants must clearly indicate the basis for eligibility on their "State Application" form (Std. 678).**

DESIRABLE QUALIFICATIONS: Possession of a Peace Officer Standards and Training (POST) Basic certificate; investigative experience; and college level course work in police science, law enforcement, criminal justice, criminology, or administration of justice. Investigators must be willing to work unusual hours; travel with occasional overnight assignments; care for and maintain a State vehicle and other specialized equipment.

HOW TO APPLY: Submit a "State Application" form (Std. 678 to:

Department of Alcoholic Beverage Control
NORTHERN DIVISION
3780 Rosin Court, Suite 260
Sacramento, CA 95834
Attention: Steven Ernst
(916) 263-6882

NOTE: Please indicate your LOCATION PREFERENCE(S) on the State Application under the Job Title section.

FINAL FILING DATE: **October 13, 2011**

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST EXPERIENCED INVITED FOR AN INTERVIEW